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Hillsborough Community College

July 29, 2021

Brandon Campus

10451 Nancy Watkins Dr.
Tampa, FL 33619

Dale Mabry Campus

4001 W. Tampa Bay Blvd.
Tampa, FL 33614

**Dr. Gwendolyn W. Stephenson
District Administration Center**

39 Columbia Drive
Tampa, FL 33606

MacDill Center

8102 Condor Street
MacDill AFB, FL 33621

Plant City Campus

1206 North Park Road
Plant City, FL 33563

SouthShore Campus

551 24th Street NE
Ruskin, FL 33570

Ybor City Campus

2112 N. 15th Street
Tampa, FL 33605

Dear Faculty,

The College Administration and the United Faculty of Florida/Faculty United Service Association (FUSA) are committed to maintaining a productive and efficient operation of the College in a safe and healthy environment. The purpose of this letter is to provide alternatives for the Fall 2021 academic term only, to the on-campus requirement for full-time faculty as outlined in the Collective Bargaining Agreement (CBA) 2019-2022, in support of the continued increase in distance learning instruction for the Fall 2021 term only.

For the Fall 2021 term through December 13, 2021, faculty may conduct their required on-campus office hours over a period of not less than two (2) days a week. If faculty choose to exercise this option, they must conduct their office hours for at least two (2) hours per day on each of those days.

In the event of a conflict, this letter will supersede the current terms and conditions of Article 8.1.A.1.e of the 2019-2022 Collective Bargaining Agreement (CBA) for the Fall 2021 term only. All other terms and conditions of the CBA will remain as agreed. This should not be considered precedence for the office hour requirements for future academic terms.

Again, each instructional faculty member shall post and maintain two (2) office hours per week for each thirty (30) load points, or major part thereof. At least one-half of the office hours must be on campus in minimum increments of thirty (30) consecutive minutes over a period of not less than two (2) days.

Sincerely,

Richard Senker

Vice President for Academic Affairs